

Dear ST3 Recruitment Interviewer

We are writing to let you know about a new online training package designed for interviewers. Whilst it is specifically for the CT1 Recruitment process for CMT/ACCS-AM, we wanted to make you aware due to the high degree of similarity in the processes for JRCPTB-coordinated CT1 and ST3 recruitment.

The training sessions are hosted on the eLearning for Healthcare website which is freely available to anyone with an NHS email address (see below for details). Completion of the training is optional and there are five separate sessions which you can try as you think beneficial; however, full completion entitles you to claim two CPD points.

Below is information about each session and its relevance to ST3 Recruitment to help you decide whether or not they are suitable. The sessions are particularly useful for those who are new, inexperienced or have not interviewed for some time.

The five sessions are:

- **Familiarisation with the CT1 Standardised Recruitment Process** – as the basic structure of CT1 and ST3 are the same much of this session is directly applicable to ST3. The session covers much of the same content as the Interviewer Guide and is an excellent alternative; the interviewer guide will be sent out by your local recruitment team nearer to interviews.
- **Key interviewer skills** – an overview of the key skills required for those interviewing candidates for speciality training programmes. These are generic skills which are equally applicable to ST3.
- **Station specific sessions** – a session for each of the three CT1 interview stations:
 - **Station 1** – evidence and suitability, this session has a large focus on how to check evidence and use this to direct questioning. The set up of the station, checking evidence and managing potential probity issues are all the same so it has a lot of relevance. The question areas are similar to ST3 too, just pitched at that lower level.
 - **Station 2** – clinical scenario and communication skills – includes videos demonstrating calibrating scoring and an interview in action. Gives you the opportunity to assess performance and compare this with an expert. Whilst the scenario is pitched at CT1 level, the process is much the same and many specialties have a very similar set up with regards to pairing communication with the clinical scenario. The calibration guidance is also especially beneficial as a form is being introduced to ST3 too.
 - **Station 3** – ethical scenario and professionalism and governance question – as above but for the ethical and professionalism questions. As before this has crossover with many specialties, but pitched at a lower level in terms of expected response.

If you would like to undertake the sessions

- Go to: <http://portal.e-lfh.org.uk/>
- If you already have a login you can use this.
- If not, register yourself on the site – you will need an NHS email address
- If you have any issues you can contact the e-LfH support team using the support form (they normally respond within a working day): <http://millennium.kayako.com/ES/Tickets/Submit/>
- If you continue to have problems let us know at st3recruitment@jrcptb.org.uk
- Once registered you can find the sessions by:
 - Clicking on 'Enrolment' in the 'My Account' menu near the top of the screen.
 - Scroll down to the 'Workforce-Wide or Generic' section

- Where you will find 'Recruiters Assessor Training'
 - Tick that and press 'Save Changes' at the bottom of the screen.
- Go to your or 'My e-Learning' section and clicking on it you will see the option for 'Core Medical' – choose the sessions as you wish.

Best wishes

Stephen

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